

**MINUTES OF THE STUDY SESSION OF THE CITY COUNCIL OF
THE CITY OF LOS ALTOS, HELD ON TUESDAY, MARCH 13, 2018,
BEGINNING AT 6:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Mayor Mordo, Vice Mayor Lee Eng, Councilmembers Bruins, Pepper and Prochnow

ABSENT: None

ITEM FOR CONSIDERATION

1. Potential Revenue Measures: Consider the possible measures and determine a course of action that would lead to further consideration by the Council in early Summer 2018

City Manager Jordan introduced the item.

Direction: Councilmembers generally supported exploring ballot measures to establish a cannabis tax and to increase the Transient Occupancy Tax.

ADJOURNMENT

Mayor Mordo adjourned the meeting at 6:48 p.m.

Jean Mordo, MAYOR

Jon Maginot, CMC, CITY CLERK

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF LOS ALTOS, HELD ON TUESDAY, MARCH 13, 2018,
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Mayor Mordo, Vice Mayor Lee Eng, Councilmembers Bruins, Pepper and Prochnow

ABSENT: None

PLEDGE OF ALLEGIANCE

Daisy Girl Scouts, Troop 60762 led the Pledge of Allegiance to the flag.

CHANGES TO THE ORDER OF THE AGENDA

Action: Upon a motion by Councilmember Bruins, seconded by Councilmember Pepper, the Council unanimously remanded item number 4, Accessory Dwelling Units, to staff and the Planning Commission.

SPECIAL PRESENTATION

Jim Yoke, representing the Silicon Valley Chapter of the American Red Cross presented on the efforts of the Red Cross and Mayor Mordo issued a proclamation recognizing American Red Cross Month.

SPECIAL ITEM

A. Commission appointments: Appoint individuals to fill vacancies on the Complete Streets, Design Review, Environmental, Financial, Parks and Recreation, Public Arts, and Senior Commissions

Action: By written ballot, the Council unanimously appointed Barrie Levinson and Nadim Maluf to terms on the Complete Streets Commission expiring in March 2022.

Action: By written ballot, the Council appointed Stacy Banerjee to a term on the Complete Streets Commission expiring in March 2022, with the following submitting ballots in favor: Bruins, Lee Eng, Mordo and Pepper.

Action: By written ballot, the Council appointed Frank Bishop to a term on the Design Review Commission expiring in September 2018, with the following submitting ballots in favor: Bruins, Lee Eng and Prochnow.

Action: By voice vote, the Council unanimously appointed Michael Ma to a term on the Design Review Commission expiring in September 2020.

Action: By written ballot, the Council unanimously appointed David Klein, Don Weiden and Lei Yuan to terms on the Environmental Commission expiring in March 2022.

Action: By written ballot, the Council unanimously appointed Christopher Roat to a term on the Financial Commission expiring in September 2021.

Action: By written ballot, the Council appointed Stuart Eckmann to a term on the Parks and Recreation Commission expiring in September 2019, with the following submitting ballots in favor: Bruins, Lee Eng and Prochnow.

Action: By written ballot, the Council unanimously appointed Alison Biggs and Anita Wu to terms on the Public Arts Commission expiring in September 2019.

Action: By written ballot, the Council unanimously appointed Janet Harding, Tracie Murray and Kevin O'Reilly to terms on the Senior Commission expiring in March 2020.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following individual provided comments on items not on the agenda: Los Altos resident Walter Chapman.

CONSENT CALENDAR

Vice Mayor Lee Eng pulled item number 3.

Action: Upon a motion by Councilmember Bruins, seconded by Councilmember Pepper, the Council unanimously approved the Consent Calendar, with the exception of items number 3 and 4, as follows:

1. Council Minutes: Approved the minutes of the February 13, 2018 regular meeting and February 27, 2018 study session and regular meeting.
2. Ordinance No. 2017-437: Historic Preservation Code Amendments: Adopted Ordinance No. 2017-437 amending Chapter 12.44 of the Los Altos Municipal Code.
3. Accessory Structure Zoning Code Amendments: Adopt Ordinance No. 2018-440 to amend Title 14 of the Los Altos Municipal Code pertaining to accessory structures in residential districts – *Pulled for discussion (see page 4).*
4. Accessory Dwelling Units: Adopt Ordinance No. 2018-441 amending the accessory dwelling unit regulations – *Remanded to staff and Planning Commission (see page 1).*
5. Friends of Stevens Creek Trail funding request: Appropriated \$5,000 from the General Fund to contribute towards a grant project intended to remove upstream barriers in Stevens Creek contingent upon receipt of grant funds from Santa Clara Valley Water District.

DISCUSSION ITEMS

6. Hillview Community Center Schematic Design: Receive the Hillview Community Center Schematic Design documents and direct Noll & Tam Architects to proceed with design

Project Manager Yee introduced the item and Janet Tam of Noll & Tam Architects presented the schematic design.

Public Comments

The following individuals presented public comments: Los Altos residents Gary Hedden, Jonathan Weinberg, Nancy Phillips, Suzanne Ambiel, Maria Lonergan, Lei Yuan and Roberta Phillips.

Direction: Councilmembers generally supported the schematic design, provided feedback and direction for further exploration of elements within the schematic design and directed Noll & Tam Architects to proceed with design.

Mayor Mordo recessed the meeting at 9:35 p.m. The meeting resumed at 9:43 p.m.

7. Ordinance No. 2018-442: Smoke-Free Environments and Breathe California of the Bay Area MOU: Introduce and waive further reading of Ordinance No. 2018-442 replacing Chapter 6.28 of the City of Los Altos Municipal Code with a new Chapter 6.28 to further restrict smoking in the City of Los Altos with certain exceptions; and authorize the City Manager to sign Memorandum of Understanding with Breathe California of the Bay Area

Management Analyst Fellow Henricks presented the report.

Public Comments

The following individuals presented public comments: Los Altos residents Roberta Phillips, Tom Glynn and Genevieve Monsees, Michelle Lam (representing Breathe California of the Bay Area), Pat Kapp (representing the Los Altos Chamber of Commerce), Suhas Kotha, Scott Hunter (representing the Los Altos Village Association) and Don Tran (representing Silicon Valley Leadership Group).

Action: Motion made by Mayor Mordo, seconded by Vice Mayor Lee Eng, to introduce and waive further reading of Ordinance No. 2018 replacing Chapter 6.28 of the City of Los Altos Municipal Code with a new Chapter 6.28 to further restrict smoking in the City of Los Altos with certain exceptions, with the following amendments: 1) remove Section 6.28.010.F “Common area;” 2) remove Section 6.28.010.M “Multi-Unit residence;” 3) remove Section 6.28.020.A.4; 4) remove Section 6.28.030.A.7; and 5) modify Section 6.28.060.B to state that fines will be a warning for the first violation, \$100 for a second violation and \$200 for a third violation; and authorize the City Manager to sign Memorandum of Understanding with Breathe California of the Bay Area.

Councilmember Bruins offered an amendment, which was accepted, to add further clarification of what constitutes City facilities. The motion, as amended, passed unanimously.

8. Disaster Council and Emergency Preparedness Program: Introduce and waive further reading of Ordinance No. 2018-443 of the Los Altos Municipal Code to reestablish the Los Altos Disaster Council and related additions to the Code; and receive report on Community Emergency Preparedness Program and provide direction as needed

Community Emergency Preparedness Coordinator Hepenstal presented the report.

Public Comments

The following individuals presented public comments: Los Altos residents Sherie Dodsworth and Harry Guy.

Action: Upon a motion by Vice Mayor Lee Eng, seconded by Councilmember Bruins, the Council unanimously introduced and waived further reading of Ordinance No. 2018-443 of the Los Altos Municipal Code to reestablish the Los Altos Disaster Council and related additions to the Code.

9. Sanitary Sewer Rate Study: Approve the Sewer Rate Study Report prepared by NBS

Engineering Services Manager Lamm presented the report and Carmen Narayanan of NBS presented the Rate Study Report.

Action: Upon a motion by Councilmember Pepper, seconded by Councilmember Bruins, the Council unanimously approved the Sewer Rate Study Report prepared by NBS.

ITEM PULLED FROM CONSENT CALENDAR

3. Accessory Structure Zoning Code Amendments: Adopt Ordinance No. 2018-440 to amend Title 14 of the Los Altos Municipal Code pertaining to accessory structures in residential districts

Vice Mayor Lee Eng expressed the opinion that this ordinance should proceed together with the ordinance on accessory dwelling units.

Public Comments

The following individuals presented public comments: Los Altos residents Cheryl Reicker, Nancy Phillips, Roberta Phillips, Teresa Morris and Kate Disney.

Action: Upon a motion by Councilmember Bruins, seconded by Councilmember Prochnow, the Council adopted Ordinance No. 2018-440 to amend Title 14 of the Los Altos Municipal Code pertaining to accessory structures in residential districts, with the correction of changing the word “none” to “not applicable in Table 1 under minimum setback for Main structure’s building envelope, by the following vote: AYES: Bruins, Mordo, Pepper and Prochnow; NOES: Lee Eng; ABSTAIN: None; ABSENT: None.

Direction: Councilmembers directed staff to explore further potential amendments to accessory structure regulations including increasing setbacks, establishing size limits and inclusion of underground buildings in the overall square footage.

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

Councilmember Bruins reported she attended the 20th anniversary of the foreign affairs class sponsored by the City of Los Altos on March 2, 2018.

Mayor Mordo announced he would be meeting with fifth graders from Loyola Elementary School on March 14, 2018.

Councilmember Pepper reported she attended meetings of the Cities Association of Santa Clara County Board and Legislative Action Committee on March 8, 2018, a meeting of the City/Cupertino Union School District/City of Sunnyvale Issues Committee with Vice Mayor Lee Eng on March 7, 2018 and a meeting of the North County Library Authority with Mayor Mordo on March 7, 2018.

Councilmember Prochnow reported she attended the Senior Commission meeting on March 5, 2018 and the Public Arts Commission meeting on March 8, 2018.

City Manager Jordan announced the City had received the Government Finance Officers Association award for the Popular Annual Financial Report.

ADJOURNMENT

Mayor Mordo adjourned the meeting at 11:54 P.M.

Jean Mordo, MAYOR

Jon Maginot, CMC, CITY CLERK