



1 North San Antonio Road
Los Altos, California 94022-3087

MEMORANDUM

DATE: January 9, 2018

TO: City Council

FROM: Chris Jordan, City Manager

SUBJECT: **CITY MANAGER – APPROVED PURCHASES BETWEEN \$50,000 AND \$75,000 FOR THE PERIOD OCTOBER 1, 2017 TO DECEMBER 31, 2017**

The City Manager's signature authority for one-time purchases is up to \$75,000. Council requested quarterly updates from the City Manager regarding additional expenditures over \$50,000.

During the period, October 1, 2017 to December 31, 2017, there were two agreements/expenditures to report between \$50,000 and \$75,000 approved by the City Manager.

- 1) Acterra Amendment 2 for FY 2017-18 for Redwood Grove Stewardship (3rd year of three-year agreement (\$74,950); and
- 2) R3 Consulting Group for professional services for franchise hauler billing audit and performance review (\$50,000).