



2017 City Council Priorities Update

Adopted February 28, 2017

Downtown Plan- *The City of Los Altos will develop a plan for downtown that balances vibrancy with a village character. The completed draft Downtown Vision Plan will be presented to City Council in January 2018.*

Action Item	Q1 Update	Q2 Update	Q3 Update	Goal Met?
Complete draft Downtown Vision Plan (Jan 2018)	<ul style="list-style-type: none"> Interviews conducted Economic analysis developed and reviewed at CC 3/14/17 Community engagement plan approved at CC 3/14/17 	<ul style="list-style-type: none"> Collected community input Launched questionnaire (6/12/17); received more than 1500 responses Awaiting scenarios 	<ul style="list-style-type: none"> Scenarios presented to CC 8/22/17 Awaiting revised scenarios from RRM 	In progress
Approve and implement community engagement plan for Downtown Visioning	<ul style="list-style-type: none"> Project website launched Meetings with various stakeholders Community workshop mailer sent out city-wide 	<ul style="list-style-type: none"> Downtown Vision kick-off event held 4/18/17 Pop-up workshops held 4/29/17, 5/4/17, 5/17/17 Questionnaire launched 6/12/17 PTA presentations given 6/2/17 	<ul style="list-style-type: none"> Awaiting approval of scenarios by CC Upon approval, community surveys and workshops will be held in Q4 via Open City Hall 	In progress
Address parking issues	<ul style="list-style-type: none"> Receive recommendations from Parking Committee 	<ul style="list-style-type: none"> Staff and PTC reviewing committee recommendations 	<ul style="list-style-type: none"> Staff and PTC reviewed committee recommendations Recommendations to be forwarded to CC in Q4 Request for RRM to provide parking consultant to help prepare ordinances and determine DT-in-lieu fees and appropriate parking ratios 	In progress
Address downtown building regulations	<ul style="list-style-type: none"> Receive recommendations from Downtown Buildings Committee 	<ul style="list-style-type: none"> Staff and PTC reviewing committee recommendations 	<ul style="list-style-type: none"> Staff implementing administrative recommendations of Downtown Buildings Committee Status report provided 8/18/2017 	In progress

Land Use Regulations- *The City of Los Altos complete improvements to the City's land use regulations for Loyola Corner and El Camino Real. The City Council will proactively review opportunities to expand affordable housing.*

Action Item	Q1 Update	Q2 Update	Q3 Update	Goal Met?
Develop and adopt Loyola Corners-specific plan	<ul style="list-style-type: none"> Economic and traffic reports incorporated into the draft specific plan 	<ul style="list-style-type: none"> Draft plan reviewed at Joint City Council/PTC study session (4/20/17) Environmental analysis released for public review 	<ul style="list-style-type: none"> Moratorium expired 7/23/17 PTC held hearings on draft specific plan PTC recommendations go to CC in Q4 (10/10/17) Upon approval of recommendations by CC, staff to implement in Q4 	In Progress
Adopt new regulations for development along El Camino Real	<ul style="list-style-type: none"> City Council extended moratorium to 11/14/17 	<ul style="list-style-type: none"> PTC reviewed CT zone ordinance 	<ul style="list-style-type: none"> CC reviewed CT zone ordinance 9/12/17 	In progress
Address affordable housing	----	<ul style="list-style-type: none"> City Council reviewed the following 5/9/17: <ol style="list-style-type: none"> Report on recently adopted housing element of Los Altos General Plan Possible zoning code changes to encourage secondary dwelling units Results of regional nexus study on commercial linkage fees for housing PTC/CC joint study session on SDU 6/27/17 <ol style="list-style-type: none"> Discussed setbacks, heights, etc. for accessory structures 	<ul style="list-style-type: none"> New ordinances being prepared: <ol style="list-style-type: none"> Modifying accessory structures setbacks Enacting commercial linkage fee Inclusionary housing PTC review of impact fees PTC review of density bonus law ordinance 8/17/17 CC review of Density bonus law ordinance 9/12/17 	In progress



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Hillview Community Center- *By December 2020, the City of Los Altos will have a new/refurbished community center at Hilbivien.*

Action Item	Q1 Update	Q2 Update	Q3 Update	Goal Met?
Conduct feasibility assessment	----	<ul style="list-style-type: none"> • STRATAap Community Center Feasibility Assessment presented to CC 4/25/17 • \$25M budget approved 	----	Yes
Create and implement Project Task Force (TF)	----	<ul style="list-style-type: none"> • TF created 4/25/17 • 11 Community members appointed to Project Task Force (5/23/17) • TF meetings 6/15/17, 6/22/17, 6/29/17 • Review of past Community Center projects • Visioning 	<ul style="list-style-type: none"> • TF meetings 7/13/17, 7/25/17, 8/8/17, 8/26/17, 9/11/17, 9/26/17 (Study Session with CC) 	Yes
Select Architect (Noll & Tam)	----	<ul style="list-style-type: none"> • RFP created • 8 responses reviewed • 4 applicants short-listed 	<ul style="list-style-type: none"> • Short-listed applicants interviewed • Selection of Noll & Tam (7/15/17) • CC signed PSA (8/22/17) • Noll & Tam led TF through visioning, interior space allocation, and site design exercises 	In Progress

10-Year Capital Facilities Plan- *Over the next four years, the City Council commits to reinvesting in community infrastructure and facilities. To better inform these decisions, the City will create and maintain a 10-year plan that includes resources and expenses for the improvement and maintenance of city facilities and infrastructure that will improve pride in the community's assets.*

Action Item	Q1 Update	Q2 Update	Q3 Update	Goal Met?
Update 10-year capital facilities plan	----	<ul style="list-style-type: none"> • CC Adopted FY18-22 CIP 6/27/17 • Staff updated plan to include 2017-18 budget and decisions made by CC 	<ul style="list-style-type: none"> • STRATAap report on City Hall and PD buildings to be presented at 10/24/17 CC meeting • 10-yr capital facilities plan to be reviewed Q4 	In progress
Maintain City street system	<ul style="list-style-type: none"> • The City will commit \$10M over 2017-2020 to improved maintenance of streets 	<ul style="list-style-type: none"> • Annual street resurfacing project (awarded \$1.4M, equivalent to about 18.5 miles of street; 6/13/17) 	<ul style="list-style-type: none"> • Street pavement maintenance project (awarded \$1.3M; 7/11/17) 	In progress
Improve park facilities	<ul style="list-style-type: none"> • CC determined park improvement projects to be prioritized by available park-in-lieu resources 	<ul style="list-style-type: none"> • Hydration stations installed at Marymeade, McKenzie, and Montclair Parks 	----	Yes
Remodel/refurbish community facilities	----	<ul style="list-style-type: none"> • Grant park painting • Grant park acoustics 	<ul style="list-style-type: none"> • Grant Park Multi-Purpose room floor replacement complete • City Hall roof replacement complete • City Hall HVAC: in progress 	In progress



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Traffic Safety- *The City of Los Altos will take steps to improve traffic/pedestrian and bicycle safety throughout the City with a specific focus on safe routes to schools.*

Action Item	Q1 Update	Q2 Update	Q3 Update	Goal Met?
Improve Bike/pedestrian pathways	<ul style="list-style-type: none"> • CC received status report of implementation and schedule of improvements for Master Plan 	<ul style="list-style-type: none"> • Construction contracts awarded for: illuminated crosswalk replacement; Covington Road bicycle and pedestrian improvements • Completion of Foothill Expressway improvements prelim design (community meeting 6/29/17) 	<ul style="list-style-type: none"> • Foothill Expressway Improvements Study Session 8/22/17 • Linden Avenue NTMP improvements design, voting underway • Cuesta Drive signage improvements implemented; striping scheduled for Q4; staff continues to work with neighborhood representatives to evaluate possible traffic calming options 	In progress
Improve Safe Routes to Schools (SRTS)	<ul style="list-style-type: none"> • 10 SRTS projects approved and funded as part of 2018-22 CIP; construction to take place during Summer 2018 	<ul style="list-style-type: none"> • Appropriation of funds for and award of: <ol style="list-style-type: none"> 1. W. Edith/University Ave crosswalk improvements (5/23/17) 2. University Ave and Burke Road crosswalk improvements (6/13/17) • Suggested SRTS maps and project updates provided to local schools 	<ul style="list-style-type: none"> • Staff working with Cupertino, Sunnyvale, Cupertino Union School District, and Fremont Union High School District representatives on SRTS • Annual Paved Pathway project complete 	In progress
Research outside grant funds for school route improvements	----	<ul style="list-style-type: none"> • Appropriation of Community Development Block Grant funds for University Ave crosswalk improvements 	<ul style="list-style-type: none"> • \$1M grant received for Miramonte Ave pathway project 	In progress

Community Engagement- *The City Council will engage with the community and improve citizen access to City information.*

Action Item	Q1 Update	Q2 Update	Q3 Update	Goal Met?
Increase City Manager Weekly Update subscribership	----	<ul style="list-style-type: none"> • Increased CM weekly update by 21 subscribers in month of June (402 subscribers) 	<ul style="list-style-type: none"> • ConstantContact email marketing solution campaign implemented 7/14/17; allows for better management and tracking • Pop-up installed on City homepage to capture sign-ups for weekly update • Subscribers increased by 72 (474) 	In progress
Prepare and distribute a Popular Annual Financial Report (PAFR)	----	----	<ul style="list-style-type: none"> • Timeline and outline submitted to printer (8/25/17) • CM authorized PO for PAFR (8/30/17) • Content being developed; PAFR to be printed and mailed in Q4 	In progress
Refresh website	<ul style="list-style-type: none"> • Staff working with website developer, AHA, to update site 	<ul style="list-style-type: none"> • Web developer provided mockup of new site 	<ul style="list-style-type: none"> • AHA migrating content to new site from 9/11/17-9/16/17 • New site to launch in Q4 (10/16/17) • 	In progress
Hold City Council Open Office Hours	<ul style="list-style-type: none"> • Open Office Hours held 2/23/17, 3/6/16, 3/22/17 	<ul style="list-style-type: none"> • Open Office Hours held 4/8/17, 4/20/17, 5/1/17, 5/15/17, 6/11/17, 6/21/17 	<ul style="list-style-type: none"> • Open Office Hours held 7/7/17, 7/20/17, 8/5/17, 8/20/17, 9/6/17, 9/20/17 • A-frame boards created for each CC member to advertise Open Office Hours or any other engagement opportunity • Open Office Hours scheduled for Q4 	Yes
Conduct a community survey	----	<ul style="list-style-type: none"> • Staff solicited surveys from nearby cities for analysis 	<ul style="list-style-type: none"> • Staff developing Los Altos questions and seeking vendor to complete survey for roll-out goal in Q4 	In progress