

**MINUTES OF THE STUDY SESSION OF THE CITY COUNCIL OF
THE CITY OF LOS ALTOS, HELD ON TUESDAY, AUGUST 22, 2017,
BEGINNING AT 5:30 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Mayor Prochnow, Vice Mayor Mordo, Councilmembers Bruins, Lee Eng and Pepper

ABSENT: None

DISCUSSION ITEM

1. Foothill Expressway Improvements between El Monte Avenue and San Antonio Road:
Receive an update from County staff and provide input on proposed improvements on Foothill Expressway between El Monte Avenue and San Antonio Road

Vice Mayor Mordo recused himself due to a potential financial conflict of interest (owns property within the 500 feet of the project area) and stepped down from the dais.

Public Works Director Chan introduced the item and Santa Clara County staff members presented the update.

Public Comments

The following individuals provided public comments: Los Altos residents Walter Chapman and Ann Marie Joel.

Councilmembers provided feedback to County staff on the proposed improvements.

ADJOURNMENT

Mayor Prochnow adjourned the meeting at 6:31 p.m.

Mary Prochnow, MAYOR

Jon Maginot, CMC, CITY CLERK

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF LOS ALTOS, HELD ON TUESDAY, AUGUST 22, 2017,
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Mayor Prochnow, Vice Mayor Mordo, Councilmembers Bruins, Lee Eng and Pepper

ABSENT: None

PLEDGE OF ALLEGIANCE

Cadette Girl Scouts Troop 60230 led the Pledge of Allegiance to the flag.

CLOSED SESSION ANNOUNCEMENT

1. Conference with Legal Counsel – Pending Litigation
Pursuant to Government Code Section 54956.9(d)(1)
Name of Case: *Roman Yanovsky v. The City of Los Altos, the City of Cupertino and the County of Santa Clara, Roes 1 to 10*
Superior Court of the State of California, County of Santa Clara
Case No. 114CV260619
2. Conference with Legal Counsel – Pending Litigation
Pursuant to Government Code Section 54956.9(d)(1)
Name of Case: *Loyola Corners Estates, LLC; Gregg Bunker; Burke Kaltenberger v. City of Los Altos*
Superior Court of the State of California, County of Santa Clara
Case No. 115CV287198
3. Conference with Legal Counsel – Anticipated Litigation
Pursuant to Government Code Section 54956.9(d)(2) – One case

Mayor Prochnow reported that no action was taken during the Closed Session meeting.

CHANGES TO THE ORDER OF THE AGENDA

Items number 8 and 11 were moved to immediately following public comments on items not on the agenda.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Claudia Coleman, Chair of the Hillview Community Center Project Task Force, spoke regarding the Task Force.

PUBLIC HEARING

8. Ordinance No. 2017-433: Larkellen Lane Single-Story Overlay District: Introduce and waive further reading of Ordinance No. 2017-433 adding Section 14.88.710 to Title 14 of the Municipal Code adopting the Single-Story Overlay (R1-S) District regulations

Councilmember Bruins recused herself due to a potential financial conflict of interest (owns property within the proposed overlay); ~~and~~ stepped down from the dais ~~and left the chamber~~.

Planning Services Manager Dahl presented the report.

Mayor Prochnow opened the public hearing. There was no one wishing to speak. Mayor Prochnow closed the public hearing.

Action: Upon a motion by Councilmember Lee Eng, seconded by Vice Mayor Mordo, the Council introduced and waived further reading of Ordinance No. 2017-433 adding Section 14.88.710 to Title 14 of the Municipal Code adopting the Single-Story Overlay (R1-S) District regulations, by the following vote: AYES: Lee Eng, Mordo, Pepper and Prochnow; NOES: None; ABSTAIN: Bruins; ABSENT: None.

Councilmember Bruins returned to the dais.

DISCUSSION ITEMS

11. Downtown Vision – Future Scenarios: Concur that the three draft future vision scenarios should be finalized and used as tools to engage the Community in the development of a Vision for Downtown Los Altos and for the fiscal analysis

Mayor Prochnow recused herself due to a potential financial conflict of interest (owns property within the Downtown), stepped down from the dais and left the chamber. Vice Mayor Mordo conducted the meeting.

Community Development Director Biggs introduced the item and Debbie Rudd, David Javid, Scott Martin and Bill Lee presented the scenarios.

Public Comments

The following individuals provided public comments: Kim Cranston and Los Altos residents Pat Marriott, Richard Clark, Roberta Phillips, Abigail Ahrens and Anita Enander.

Direction: Councilmembers generally provided direction on the draft scenarios including the following: 1) remove the potential Los Altos Community Investments development and the potential public plaza on Parking Plaza 7; 2) add a fourth scenario which is aspirational and incorporates ideas not previously discussed and /or considered; 3) modify Scenario One to reflect existing zoning regulations; 4) add more opportunities for housing; 5) add 100% low-income and/or senior housing; 6) remove the movie theater; and 7) consider mechanical parking systems.

Vice Mayor Mordo recessed the meeting at 9:27 p.m. The meeting resumed at 9:33 p.m.

Mayor Prochnow returned to the dais and resumed conducting the meeting.

CONSENT CALENDAR

A member of the public pulled item number 2. Councilmember Bruins pulled items number 3 and 4.

Action: Upon a motion by Councilmember Pepper, seconded by Councilmember Lee Eng, the Council unanimously approved the Consent Calendar, with the exception of items number 2, 3 and 4, as follows:

1. Council Minutes: Approved the minutes of the July 11, 2017 regular meeting.
2. Ordinance No. 2017-432: Smoke Free Civic Center: Adopt Ordinance No. 2017-432 amending Chapter 6.28 of the City of Los Altos Municipal Code to regulate smoking on the Civic Center Campus – *pulled for discussion (see page 4)*.
3. City/Cupertino Union School District Schools Issues Committee membership: Expand the membership of the City/Cupertino Union School District Schools Issues Committee to include two representatives from the City of Sunnyvale – *pulled for discussion (see page 4)*.
4. Resolution No. 2017-33: Open Government Policy: Adopt Resolution No. 2017-33 adopting the amended Open Government Policy – *pulled for discussion (see page 4)*.
5. Resolution No. 2017-34: City Hall Roof Replacement, Project CF-01014 acceptance: Adopted Resolution No. 2017-34 accepting completion of City Hall Roof Replacement, Project CF-01014 and authorized the Public Works Director to record a Notice of Completion as required by law.
6. Resolution No. 2017-35: Vacation of right-of-way at 587 Van Buren Avenue: Adopted Resolution No. 2017-35 summarily vacating a portion of right-of-way at 587 Van Buren Avenue.
7. Professional Services Agreement: RingCentral Office Plan: Authorized the City Manager to execute an agreement with RingCentral for a cloud-based phone system.

DISCUSSION ITEMS CONTINUED

9. Professional Services Agreement: Hillview Community Center Redevelopment, Project CF-01002: Authorize the City Manager to execute a professional services agreement between the City of Los Altos and Noll & Tam Architects and Planners in an amount not to exceed \$2,804,597 for design services for the Hillview Community Center Redevelopment, Project CF-01002

Public Works Director Chan introduced the item and Janet Tam of Noll & Tam presented a background on Noll & Tam.

Councilmember Lee Eng expressed concerns with authorizing the execution of the contract without seeing the contract and scope of work prior to authorization.

Action: Upon a motion by Vice Mayor Mordo, seconded by Councilmember Bruins, the Council authorized the City Manager to execute a professional services agreement between the City of Los Altos and Noll & Tam Architects and Planners in an amount not to exceed \$2,804,597 for design services for the Hillview Community Center Redevelopment, Project CF-01002, by the following vote: AYES: Bruins, Mordo, Pepper and Prochnow; NOES: Lee Eng; ABSTAIN: None; ABSENT: None.

10. 4880 El Camino Real – Elevator Tower Height Waiver: Continue the hearing to a specific future date

Action: Upon a motion by Vice Mayor Mordo, seconded by Councilmember Bruins, the Council unanimously continued the hearing to September 26, 2017 at the request of the applicant.

ITEMS PULLED FROM CONSENT CALENDAR

2. Ordinance No. 2017-432: Smoke Free Civic Center: Adopt Ordinance No. 2017-432 amending Chapter 6.28 of the City of Los Altos Municipal Code to regulate smoking on the Civic Center Campus

Public Comments: Elisabeth Ward, representing the History Museum, provided public comments.

Action: Upon a motion by Councilmember Bruins, seconded by Councilmember Pepper, the Council unanimously adopted Ordinance No. 2017-432 amending Chapter 6.28 of the City of Los Altos Municipal Code to regulate smoking on the Civic Center Campus.

3. City/Cupertino Union School District Schools Issues Committee membership: Expand the membership of the City/Cupertino Union School District Schools Issues Committee to include two representatives from the City of Sunnyvale

Councilmember Bruins opposed adding representatives from Sunnyvale and favored scheduling meetings between representatives of the three agencies as needed.

Action: Upon a motion by Councilmember Lee Eng, seconded by Councilmember Pepper, the Council expanded the membership of the City/Cupertino Union School District Schools Issues Committee to include two representatives from the City of Sunnyvale, by the following vote: AYES: Lee Eng, Pepper and Prochnow; NOES: Bruins; ABSTAIN: Mordo; ABSENT: None.

4. Resolution No. 2017-33: Open Government Policy: Adopt Resolution No. 2017-33 adopting the amended Open Government Policy

Councilmember Bruins expressed support modifying the Resolution to allow the Community Development Director to grant waivers to the requirements for story poles rather than the Council and to have appeals heard by Council.

Action: Upon a motion by Councilmember Lee Eng, seconded by Councilmember Pepper, the Council adopted Resolution No. 2017-33 adopting the amended Open Government Policy, by the following vote: AYES: Lee Eng, Mordo, Pepper, Prochnow; NOES: Bruins; ABSTAIN: None; ABSENT: None.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA CONTINUED

Los Altos residents Pat Marriott and Nancy Phillips spoke against providing space at the future Hillview Community Center to Children's Corner.

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

Future agenda items

The Council requested the following agenda items: 1) a discussion on what uses should be allowed on the ground floor in the Downtown; 2) a discussion to consider extending the CT Zone moratorium; and 3) an update on the status of the Housing Administrator RFP and a report on what priority tier individuals who receive below-market units fall under.

Council reports

Councilmember Bruins reported she held Open Office Hours on August 20, 2017. She further announced the resignation of the Silicon Valley Clean Energy Authority CEO. She also provided updates on SB 797~~5~~ and SB 595.

Councilmember Lee Eng reported she attended a meeting with representatives from Cupertino Union School District and the City of Sunnyvale and a meeting of the Valley Transportation Authority Policy Advisory Committee.

Councilmember Pepper reported she attended the following: a ribbon cutting for the Downtown Green with Vice Mayor Mordo, a meeting of the Historical Commission on July 24, 2017, a meeting of the Cities Association of Santa Clara County Executive Committee and a meeting of the Cities Association of Santa Clara County Board. She further reported that she held Open Office Hours on August 5, 2017.

Mayor Prochnow reported she attended the 60th anniversary celebration of Community Services Agency on August 19, 2017 and a meeting of the Los Altos Community Coalition on August 18, 2017.

ADJOURNMENT

Mayor Prochnow adjourned the meeting at 10:57 p.m.

Mary Prochnow, MAYOR

Jon Maginot, CMC, CITY CLERK