

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF LOS ALTOS, HELD ON TUESDAY, JUNE 13, 2017,
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Mayor Prochnow, Vice Mayor Mordo, Councilmembers Bruins, Lee Eng and Pepper

ABSENT: None

PLEDGE OF ALLEGIANCE

Mayor Prochnow led the Pledge of Allegiance to the flag.

CLOSED SESSION ANNOUNCEMENT

1. Conference with Legal Counsel – Pending Litigation

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: *Loyola Corners Estates, LLC; Gregg Bundker; Burke Kaltenberger v. City of Los Altos*

Superior Court of the State of California, County of Santa Clara
Case No. 115CV287198

2. Conference with Legal Counsel – Anticipated Litigation

Pursuant to Government Code Section 54956.9(d)(2)

Mayor Prochnow reported that no action was taken during the Closed Session meeting.

CHANGES TO THE ORDER OF THE AGENDA

None

SPECIAL PRESENTATIONS

Sherie Dodsworth presented an update on the community emergency preparedness efforts of Los Altos PREPARES.

City Manager Jordan presented the proposed FY 2018-19 Operating Budget and FY 2018-22 CIP Plan.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Los Altos residents Fred Haubensak and Emily Walther encouraged the Council to preserve the CT zone and to allow the right amount of density.

Los Altos resident Roy Lave expressed disappointment that a student was not appointed to the Hillview Community Center Project Task Force.

Los Altos residents Kevin Curtin and Serena Salomon expressed disappointment with remarks made by Councilmember Bruins in the *Town Crier* regarding Tom's Depot.

Los Altos resident Roberta Phillips encouraged all City commissioners to read the Los Altos General Plan and encouraged the City to allocate additional funds for street resurfacing.

Catherine Anne Stansbury encouraged the Council to build a dog park in Lincoln Park.

Los Altos resident Gary Hedden thanked the Mayor for signing the Mayor's Climate Letter.

CONSENT CALENDAR

Councilmember Lee Eng pulled items number 2 and 9. Item number 4 was continued to June 27, 2017.

Action: Upon a motion by Councilmember Pepper, seconded by Councilmember Bruins, the Council unanimously approved the Consent Calendar, with the exception of items number 2, 4 and 9, as follows:

1. Council Minutes: Approved the minutes of the May 9, 2017 regular meeting and the May 23, 2017 regular meeting.
2. Commission Handbook: Adopt the Commission Handbook – *Pulled for discussion (see page 3)*.
3. Resolution No. 2017-17: Memorandum of Understanding between the City of Los Altos and the Los Altos Peace Officers' Association: Adopted Resolution No. 2017-17 approving a three-year Memorandum of Understanding between the City of Los Altos and the Los Altos Peace Officers' Association.
4. Resolution No. 2017-18: Memorandum of Understanding between the City of Los Altos and the Los Altos Municipal Employees' Association: Adopt Resolution No. 2017-18 approving a three-year Memorandum of Understanding between the City of Los Altos and the Los Altos Municipal Employees' Association – *Continued to June 27, 2017*.
5. Resolution No. 2017-19: Cost of living adjustment for all non-represented staff positions: Adopted Resolution No. 2017-19 approving a cost of living adjustment for all non-represented staff positions.
6. Professional Services Agreement: HR and Admin Services: Authorized the City Manager to execute Amendment No. 2 to the agreement between the City of Los Altos and Robert Half for HR and Administrative Services for a total contract not to exceed \$150,000.

7. Resolution No. 2017-20: Plaza 3 Driveway and Drive Aisle Re-paving, Project TS-01015: Adopted Resolution No. 2017-20 accepting completion of Plaza 3 Driveway and Drive Aisle Re-paving, Project TS-01015 and authorized the Public Works Director to record a Notice of Completion as required by law.
8. Construction Contract Award: University Avenue Crosswalk, Project TS-01035: Appropriated \$96,618 from the Capital Improvement Program Fund to Project TS-01035; awarded the Base Bid for the University Avenue Crosswalk, Project TS-01035 to Wattis Construction in the amount of \$234,216 and authorized the City Manager to execute a contract on behalf of the City.
9. Construction Contract Award: Annual Street Resurfacing, Project TS-01001: Award the Base Bid and Add Alternate No. 1 for the Annual Street Resurfacing, Project TS-01001 to G. Bortolotto & Co. in the amount of \$1,294,089.39 and authorize the City Manager to execute a contract on behalf of the City – *Pulled for discussion (see page 3).*
10. Resolution No. 2017-21: Santa Clara County Historical Heritage Grant: Adopted Resolution No. 2017-21 supporting the Association of the Los Altos History Museum to apply for a Santa Clara County Historical Heritage Grant in the amount of \$95,000.
11. Professional Services Agreement: Sewer Rate Structure Analysis: Authorized the City Manager to execute an agreement with NBS for a Sewer Rate Structure Analysis, Administration of Proposition 218 Process and Annual Administration of the City of Los Altos' Sewer Service Charge for FY 2018/19.

ITEMS PULLED FROM CONSENT CALENDAR

2. Commission Handbook: Adopt the Commission Handbook

Councilmember Lee Eng proposed changing the second sentence of the introduction to include the General Plan as a guidance material for the operation of Commissions.

Action: Upon a motion by Councilmember Bruins, seconded by Vice Mayor Mordo, the Council unanimously adopted the Commission Handbook as presented to the Council with no additional changes.

9. Construction Contract Award: Annual Street Resurfacing, Project TS-01001: Award the Base Bid and Add Alternate No. 1 for the Annual Street Resurfacing, Project TS-01001 to G. Bortolotto & Co. in the amount of \$1,294,089.39 and authorize the City Manager to execute a contract on behalf of the City

Councilmember Lee Eng asked what methods the City would use in the future for paving roads.

Action: Upon a motion by Councilmember Bruins, seconded by Councilmember Lee Eng, the Council unanimously awarded the Base Bid and Add Alternate No. 1 for the Annual Street

Resurfacing, Project TS-01001 to G. Bortolotto & Co. in the amount of \$1,294,089.39 and authorized the City Manager to execute a contract on behalf of the City.

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

Future agenda items

Mayor Prochnow, Vice Mayor Mordo and Councilmember Bruins requested the Council reconsider the volunteer policy enacted by Resolution No. 2009-33.

Councilmembers requested a future agenda item to consider taking action on the Santa Clara County Board of Supervisors climate resolution.

Council reports

Councilmember Bruins reported she attended a meeting of the City/Los Altos School District Schools Issues Standing Committee on May 30, 2017 and two ribbon cuttings on June 10, 2017. She further announced that Silicon Valley Clean Energy would complete its rollout to a majority of customers in July 2017 and that a community meeting would be held on June 21, 2017 with Silicon Valley Clean Energy. She also announced that the Downtown Vision Questionnaire had been launched and encouraged everyone to complete it.

Councilmember Pepper reported she attended a meeting of the Cities Association of Santa Clara County Executive Board on June 2, 2017 and a meeting of the Cities Association of Santa Clara County Board on June 8, 2017. She further announced that the Cities Association of Santa Clara County had selected Andi Jordan as the new Executive Director.

Mayor Prochnow reported she attended the following: a meeting of the City/Los Altos School District Schools Issues Standing Committee on May 30, 2017, an event at Bullis Charter School on May 31, 2017, an event at Egan Junior High School on June 1, 2017, a ribbon cutting on June 8, 2017, the Chamber of Commerce State of the Cities lunch on June 9, 2017 where she presented the State of the City address, and Open Office Hours on June 11, 2017.

ADJOURNMENT

Mayor Prochnow adjourned the meeting at 8:20 p.m. to the previously adjourned closed session.

Mary Prochnow, MAYOR

Jon Maginot, CMC, CITY CLERK