

## BICYCLE / PEDESTRIAN ADVISORY COMMISSION 2017-2018 WORK PLAN

GOALS	PROJECTS	ASSIGNMENTS	KEY PERFORMANCE INDICATOR
<b>VISION ZERO:</b>  <ul style="list-style-type: none"> <li>• <b>Pedestrian Master Plan Implementation</b></li> </ul>	Implementation Plan	<ul style="list-style-type: none"> <li>• Assist with preparation of plan for implementing projects in the PMP (e.g., create draft schedule)</li> </ul>	<ol style="list-style-type: none"> <li>1) Number of projects initiated</li> <li>2) Number of projects completed</li> </ol>
	<ul style="list-style-type: none"> <li>• <b>Bicycle Transportation Plan Update</b></li> </ul>	Identify scope of plan update	<ul style="list-style-type: none"> <li>• Determine if consultant needed</li> <li>• Review and update recommendations to reflect current status and vision going forward</li> <li>• Include League of American Cyclists' recommendations</li> <li>• Add new recommendations as needed</li> </ul>
		Identify funding to update the Bicycle Transportation Plan	<ul style="list-style-type: none"> <li>• Make request for CIP funding for update</li> </ul>
	Bike Plan update development	<ul style="list-style-type: none"> <li>• Begin update in second or third quarter of 2017</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Community Outreach</b></li> </ul>	Bike to Work Day	<ul style="list-style-type: none"> <li>• Set up Energizer Station</li> <li>• Provide cyclists food and information</li> <li>• Conduct cyclist count</li> </ul>	<ol style="list-style-type: none"> <li>1) Was the Energizer Station work completed?</li> <li>2) Was the cyclist count completed?</li> </ol>

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<ul style="list-style-type: none"> <li>• <b>Community Outreach (continued)</b></li> </ul>	City Events	<ul style="list-style-type: none"> <li>• On an as-needed basis BPAC may participate at City events (non-quorum), as requested by Council and/or discussed at BPAC meetings</li> </ul>	
	Community and Public Meetings	<ul style="list-style-type: none"> <li>• On an as-needed basis and as requested by Council, BPAC may attend community meetings or public meetings (non-quorum)</li> </ul>	
	Education	<ul style="list-style-type: none"> <li>• Explore and implement suggestions from BPAC's Education Sub-committee</li> <li>• Develop library of education-focused articles for publishing on BPAC web page, Town Crier, Los Altos Recreation Guide, school newsletters, web site</li> <li>• Measure success of SR2S maps and communicate with PTAs</li> </ul>	<ol style="list-style-type: none"> <li>1) Write and publish a minimum of two articles regarding bicycling and pedestrian safety.</li> <li>2) Have the Safe Routes to School maps been updated?</li> <li>3) Consider and define a metric for success of communication of the maps.</li> </ol>
	BPAC Website FAQ	<ul style="list-style-type: none"> <li>• Review FAQs quarterly and revise as needed.</li> </ul>	<ol style="list-style-type: none"> <li>1) Percentage of quarters reviewed.</li> </ol>

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<ul style="list-style-type: none"> <li>• <b>Safety</b></li> </ul>	Vision Zero Initiative	Continue to support concepts of Vision Zero, for example: <ul style="list-style-type: none"> <li>• Recommendations from SVBC “tool kit”</li> <li>• Review Secretary Foxx’s challenge in achieving Vision Zero</li> <li>• Report to Council on how the City can plan to address these challenges and work toward zero injuries or accidents</li> <li>• Update Education and Enforcement efforts regarding safety issues</li> </ul>	1) Was a report made to the City Council regarding Vision Zero in Los Altos?
<b>Signage</b>	Class I Pathway signage	<ul style="list-style-type: none"> <li>• Install standardized Class I Pathway signage</li> </ul>	1) Were standardized signs installed?
<b>Municipal Code</b>			
	Recommendations for Modifications by Subcommittee	<ul style="list-style-type: none"> <li>• Establish a subcommittee</li> <li>• Do we need more restrictive Municipal Codes?</li> <li>• Explore restricting construction vehicle movements during school commute hours</li> <li>• Consider increased enforcement of CA vehicle code violations (Police Dept)</li> </ul>	1) Was this item approved or rejected by the BPAC?

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<b>Ongoing activities</b>		<ul style="list-style-type: none"> <li>Attend monthly VTA BPAC meetings (assigned representation)</li> </ul>	1) How many meetings were attended annually?
	Planning and Transportation Commission coordination	<ul style="list-style-type: none"> <li>Conduct special meetings with PTC as needed</li> <li>Continue review of BPAC and PTC process and communication between the two Commissions</li> </ul>	1) How many meetings were attended annually?
	Commission / City Council Attendance	<ul style="list-style-type: none"> <li>Attend and provide BPAC input to other City Commissions and Council as requested</li> </ul>	1) How many meetings were attended annually?
	Other projects as requested by Staff / Council	<ul style="list-style-type: none"> <li>On an as-needed basis BPAC will provide staff assistance on bicycle and pedestrian related projects</li> <li>Support staff in identifying sources for and developing grant applications</li> </ul>	
	CIP / Commercial Review	<ul style="list-style-type: none"> <li>On as as-needed basis BPAC will review commercial and design projects and provide comments related to bicycle and pedestrian issues</li> <li>Review and update "Project Review Checklist"; implement on a regular and consistent basis when projects come before BPAC for review</li> </ul>	1) Were commercial and design projects reviewed and comments provided in a timely way? 2) Were there any delays in project reviews by the BPAC?