

MINUTES OF A REGULAR MEETING OF THE BICYCLE PEDESTRIAN ADVISORY COMMITTEE OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, JUNE 15, 2011, AT 7:00 P.M. AT NEUTRA HOUSE, 181 HILLVIEW AVENUE, LOS ALTOS, CALIFORNIA

ROLL CALL

PRESENT: Suzanne Ambiel (Chair), Carl Hagenmaier (Vice-Chair), Jim Fenton, Chris Hlavka, Wes Brinsfield, Karl Danz, and Kathy Small - City Staff Liaison

Members of the public: Jim Wing

ABSENT: Bill Crook

PUBLIC COMMENTS

Jim Wing offered several specific suggestions regarding establishing priorities and securing funding for projects during the discussion regarding the Pedestrian Master Plan (see below)

CONSENT CALENDAR

On a motion by Committee Member Chris Hlavka, seconded by Committee Member Jim Fenton, and passed unanimously, the following items were approved:

1. Committee Minutes
Approval of minutes – regular meeting of May 18, 2011 – Passed 5-0.

DISCUSSION ITEMS

2. Evaluation of the Class III and Prioritize the Projects in the Bicycle Transportation Plan (BTP)
 - Carl will send list of criteria / rubric, based on process used in previous assessments
 - Committee will agree on criteria during July meeting
 - Work will be divvied up among BPAC members, who will go out and do evaluations so that we can decide on priorities during August meeting
3. Pedestrian Safety Assessment by ITS Berkeley Tech Transfer
 - Committee reviewed and discussed the findings
 - Two were discussed in detail (San Antonio intersection & Bullis Charter School frontage)
 - Remainder deferred to July meeting
4. League of American Bicyclists Bronze designation
 - Los Altos was awarded the Bicycle Friendly Community designation for the first time
 - We received two signs – need to decide where these should be placed, and whether we need more signs (cost would be \$75 per sign)
 - Need to present to Traffic Commission, and then City Council

- LAB needs five photos from us, and they will come to Los Altos to perform ceremony
5. Assignments for BPAC representative to Traffic Commission (TC) Meetings
 - Assignments were made, as follows:

June 22	Karl
July 27	Chris
August 24	Jim
September 28	Carl
October 26	Suzanne
November 30	Wes
January	Bill
 6. Budget Workshop Update & Discussion
 - Chris briefed the outcome of the Council meeting and discussed budget details.
 7. Request For Proposal (RFP) for Pedestrian Master Plan
 - Kathy asked that Committee members provide feedback by COB Friday
 - Jim Wing (member of public) suggested focusing on projects that can be done “in house” and presenting the “economy model” for each when working with the City Council
 8. San Antonio Center Project in City of Mountain View
 - Mountain View City Council has approved the project, with the condition that the developer must work with the Mt. View BPAC to ensure proper bicycle access
 - Committee co-chair Carl Hagenmaier motion to request of the Traffic Commission that they request of the City Council that they write a letter of support to the Mountain View City Council, seconded by Jim Fenton, and passed unanimously 6-0.
 - Karl will attend Traffic Commission meeting in support of their passing a similar motion
 9. Traffic Commission update
 - (no update, as no one attended)
 10. Valley Transportation Authority (VTA), Bicycle and Pedestrian Advisory Committee update
 - (no meeting this month)
 11. Capital Improvement Projects (CIP) updates

Kathy provided the following updates:

 - SR2S funding has been awarded
 - Consultants have submitted revised version of Bicycle Transportation Plan (BTP)
 - Joint Study Session to be held with City Council on June 28
 - Annual stripping projects will be recommend for award (includes El Monte)
 - Traffic Calming Plan was adopted by City Council

COMMITTEE REPORTS AND DIRECTION ON FUTURE AGENDA ITEMS

Suzanne Ambiel called for the next meeting to be held Wednesday, July 20, 2011 at 7:00 p.m.

Agenda

1. Applicability of Bike Boulevard & Class I bikeways in Los Altos
2. Evaluation of Class III projects in BTP

3. Continuation of Pedestrian Safety Assessment discussion
4. Debrief the June 28 Study Session on BTP
5. Decide on locations for BFC signs
6. Traffic Commission Update
7. VTA Update
8. CIP Update

ADJOURNMENT

Chair Ambiel adjourned the meeting at 9:26 p.m.