

MINUTES OF A REGULAR MEETING OF THE BICYCLE PEDESTRIAN ADVISORY COMMITTEE OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, OCTOBER 19, 2011, AT 7:00 P.M. AT NEUTRA HOUSE, 181 HILLVIEW AVENUE, LOS ALTOS, CALIFORNIA

ROLL CALL & PLEDGE

PRESENT: Suzanne Ambiel (Chair), Wes Brinsfield, Bill Crook, Karl Danz (Vice-Chair), Jim Fenton, Chris Hlavka, Bill Sheppard, and Kathy Small, City Staff Liaison

Member of the public: Gary Hedden.

PUBLIC COMMENTS

Gary Hedden briefed BPAC members on the recent “Moving Planet” event held on September 24, during which local residents rode or walked and learned about several sustainability-oriented projects in Los Altos. Approximately 45 people participated, mostly on bikes. Mayor Packard addressed the crowd at the outset.

Gary Hedden briefed BPAC members on several “cut-throughs” that he feels are not “bike friendly” due to the placement of fence segments designed to prevent vehicular traffic. He had recently led a group ride during which one participant caught his handlebar on a fence and fell to the ground.

CONSENT CALENDAR

On a motion by Committee Member Bill Crook, seconded by Committee Member Bill Sheppard, the following items were approved:

1. Committee Minutes
Approval of minutes – regular meeting of September 21, 2011, – Passed 6-0 (Chris Hlavka abstained)

DISCUSSION ITEMS

2. An Integrated Rubric for Ranking Projects
 - Spirited discussion regarding possible methods for building and maintaining lists, whether or not there should be a single list, how best to provide the City Council with information that would result in beneficial action.
 - A sub-committee, comprised of Wes Brinsfield and Bill Sheppard, will produce a prototype of a comprehensive list and describe the method for using it.
 - Add an agenda item for the next BPAC meeting: “Review a prototype of a comprehensive project list”. Motion by Chair Suzanne Ambiel, seconded by Committee Member Wes Brinsfield and passed 7-0.
3. Mission Statement for the BPAC website
 - Current text is word-for-word from the City of Los Altos Committee Handbook.
 - After discussion BPAC members agree that the current text is fine.
 - At next month’s BPAC meeting Staff Liaison Kathy Small will report back regarding working with IT on various possible modifications to the City website.

4. Task Force for the Four City Stevens Creek Trail Study
 - Larry Lind would like BPAC participation from each of the four cities (Los Altos, Sunnyvale, Cupertino and Mountain View)
 - Prior to the next BPAC meeting committee members will reach out to other BPACs as follows:
 - Sunnyvale – Bill Sheppard
 - Cupertino – Chris Hlavka
 - Mountain View – Karl Danz
5. Sub-Committee Update (League of American Bicyclists Feedback)
 - Continued to the next regular BPAC meeting.
6. Traffic Commission update
 - No meeting was held in the past month
 - Bill Crook provided an update regarding planned Traffic Commission activity
7. Valley Transportation Authority, Bicycle and Pedestrian Advisory Committee update
 - A letter has been sent requesting that Committee Member Wes Brinsfield be installed as the representative for Los Altos
 - Bill Crook indicated that former BPAC VTA representative Carl Hagenmaier could be available to join Wes Brinsfield at the first meeting he attends.
8. Capital Improvement Projects update
 - Staff Liaison Kathy Small provided an update regarding CIPs in progress

COMMITTEE REPORTS AND DIRECTION ON FUTURE AGENDA ITEMS

Reports were provided regarding the following recent meetings:

- City Council Joint Study session with Traffic Commission and BPAC
- City Council Joint Study session with Los Altos School District

Suzanne Ambiel called for the next meeting to be held Wednesday, November 16, 2011 at 7:00 p.m.

Next Agenda:

1. Review a Prototype of a Comprehensive Project List
2. Sub-Committee Update (League of American Bicyclists Feedback)
3. Class I bikeway signage
4. Task Force for the Four City Stevens Creek Trail Study
5. BPAC Goals and 2012 Workplan
6. Continue items 5, 6, 7 and 8.

ADJOURNMENT

Chair Ambiel adjourned the meeting at 9:17 p.m.