

**MINUTES OF A REGULAR MEETING OF THE BICYCLE AND PEDESTRIAN
ADVISORY COMMISSION OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,
OCTOBER 17, 2012, AT 7:00 P.M. AT NEUTRA HOUSE, 181 HILLVIEW AVENUE, LOS
ALTOS, CALIFORNIA**

ROLL CALL & PLEDGE

PRESENT: Suzanne Ambiel (Chair), Wes Brinsfield, Bill Crook, Karl Danz (Vice Chair), Chris Hlavka, Bill Sheppard, Jim Fenton, Cedric Novenario (City Staff Liaison), Jim Gustafson (Public Works Director), Maddy McBirney (Public in Attendance)

ABSENT: none

PUBLIC COMMENTS

none

CONSENT CALENDAR

Jim Fenton noted that he was present at the September 19, 2012 BPAC meeting. On a motion by Wes Brinsfield, seconded by Suzanne Ambiel, the following item is approved:

1. Commission Minutes
Approval of minutes, with the addition of Jim Fenton's attendance– regular meeting of September 19, 2012– Passed 5-0 (Chris Hlavka abstained as she did not read the minutes)

DISCUSSION ITEMS

2. Crossing Guard Program
 - Chief Tuck Younis provided a power point presentation on the historical and current overview of the Crossing Guard Criteria and Program
3. An Integrated Rubric for Ranking Potential Projects
 - Subcommittee (Wes Brinsfield and Bill Sheppard) provided update on the current project listing and encourages the BPAC members to add more data.
4. BPAC Work Plan/Goal
 - Suzanne Ambiel provided an update on the work plan and goals for the BPAC in the next six months, these activities include, School Commutes, Pedestrian Master Plan, Listing of Potential Projects, On-Going BPAC Activities and Planning and Transportation Commission Interaction.
 - Public Comment from Maddy McBirney (also of Public Arts Commission) provided information on the use of artistic bike racks. Suzanne Ambiel requested that this item be placed on the November agenda to be discussed.

5. Berkeley Study Request for St. Joseph
 - On a motion by Jim Fenton, seconded by Wes Brinsfield, the Berkeley Study for St. Joseph - will be tabled until further need arises. Passed 7-0.
6. Council Meeting Update
 - Chris Hlavka and Bill Sheppard provided a briefing on the last two Council meetings
7. Valley Transportation Authority (VTA), Bicycle and Pedestrian Advisory Committee Update
 - Wes Brinsfield provided an update on the last VTA BPAC meeting
8. Capital Improvement Projects (CIP) update
 - Staff Liaison Cedric Novenario provided an update regarding CIPs in progress

COMMISSION REPORTS AND DIRECTION ON FUTURE AGENDA ITEMS

Suzanne Ambiel notified the BPAC of a “Greening the Street” Walking Tour in San Francisco on November 17, 2012.

Suzanne Ambiel requested staff to check into the possibility of moving the November and December BPAC meetings up one week to accommodate the holidays in those months. Staff will notify the BPAC if this can be accommodated.

Next Agenda:

1. Consent Calendar
2. Continue items 3, 4, 6, 7, 8
3. PTC/BPAC Coordination
4. Artistic Bike Racks

ADJOURNMENT

Chair Suzanne Ambiel adjourned the meeting at 9:30 p.m.